



CERTIFICATION OFFICE FOR BUSINESS
INCLUSION & DIVERSITY

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SALEM, OR 97301
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(503) 581-5115 FAX
COBID@OREGON.GOV
WWW.ORCOBID.COM

October 21, 2016

Jennifer Rouda
7 Skyline, LLC
7 Skyline Place
Astoria, OR 97103

Re: Emerging Small Business (ESB) Certification
Confirmation
Certification No.: 10442
Renewal Date: October 5, 2017

Dear Ms. Rouda:

Congratulations! Your business meets the state eligibility requirements as established in OAR 123-200-1000 - 2200. Effective the date of this letter, the Certification Office for Business Inclusion and Diversity (COBID) has certified your firm as a Emerging Small Business (ESB). Your firm shall be subject to the laws of this state applicable to the transaction of business.

Your certification in Oregon begins the date of this letter. Continued certification is contingent upon annual reporting of personal and business income with a more thorough review of ongoing eligibility every third year. COBID will notify you in advance of your annual obligation to report.

You are also required to notify COBID if, at any time, there is a material change in your firm, including changes in ownership, control, operational management, address, or contact information. You must notify this office in writing within 30 days of the change. Submit notification through our online e-application system (<https://oregon4biz.diversitysoftware.com>), via U.S. Mail, or by email to cobid.web@oregon.gov. Notification should include any supporting documentation. Failure to inform COBID of changes or to respond to requests for annual reporting may result in decertification.

Your Company is now in the **Directory of Certified Firms** publicly available at www.ORcobid.com. We recommend that you regularly view your firm's information in the directory to confirm your contact information is current and that the description and NAICS codes listed accurately describe your services and/or products. Your inclusion in our directory is key to vendors and agencies identifying and confirming your certification in Oregon. As long as your firm remains in the directory, you are certified.

You may now compete for and perform work on any state, county, city, and special jurisdiction (e.g., universities, hospitals, etc.) funded projects throughout Oregon, receiving Emerging Small Business (ESB) credit in the following areas:

NAICS 541620: ENVIRONMENTAL CONSULTING SERVICES
NAICS 541690: ENERGY CONSULTING SERVICES
NIGP 91843: ENVIRONMENTAL CONSULTING
NIGP 95675: SCIENTIFIC RESEARCH SERVICES

If you have questions regarding your certification and the codes assigned, or if you do not have access to the internet, please contact our office and I can assist you.

Sincerely,

A handwritten signature in blue ink, appearing to be "M. Rouda".

10/21/2016